

## NORMS FOR EXTERNAL EXAMINERS

valid from September 1, 2020

and

made available to external examiners at the Department of Management

*Payment norms in working hours (WH)*

Activity		Norm unit	Working hours
Evaluation of examination papers <sup>1</sup>	MBA/MIT/MIDI thesis, incl. oral examination	1 student 2 students 3 students	8.00 12.00 16.00
	HD 1 <sup>st</sup> part project, incl. oral examination	Student	3.50
	HD thesis, incl. oral examination	1 student 2 students	6.00 9.00
	Master's thesis (cand.merc./oecon/soc), incl. oral examination. 2 students - if individual examination: 1 hour extra	1 student 2 students	8.00 12.00
	Bachelor's thesis, incl. oral examination	1 student 2 students 3 students 4 students	3.75 6.00 8.00 10.00
	Bachelor's thesis (15 ECTS), incl. oral examination (BA SOC)	1 student 2 students 3 students 4 students	3.00 5.00 7.00 9.00
	Bachelor's thesis, without oral examination	1 student 2 students 3 students	3.00 5.00 7.00
	Project assignment, incl. oral examination (Oecon projektfag)	1 student 2 students 3 students 4 students	1.33 2.33 3.33 4.33
	Home assignments <sup>2</sup> :		
	Extra large home assignment (>70,000 characters incl. blanks)	Assignment	3.00
Large home assignment (45,000-55,000 characters incl. blanks)	Assignment	2.00	
Medium home assignment (25,000-40,000 characters incl. blanks)	Assignment	1.25	
Small home assignment (<17,000 characters incl. blanks)	Assignment	0.50	
Written examination <sup>3</sup>	Examination hour	0.125	
Oral Examination <sup>4</sup>	Equal to oral examination norm (20 minutes exam = 20 minutes norm)	Student	Varies
Miscellaneous	Investigation of examination fraud – thesis or project	Thesis/project	2.00
	Investigation of other types of examination fraud	Thesis/project	2.00
	Chairman of appeals board <sup>5</sup>	Complaint	2.00
	Member of appeals board	Complaint	Norm for the activity
	Re-evaluation of complaint case <sup>6</sup>	Complaint	Norm for the activity + 1.00

Please note that the norms are same for the Department of Economics and Business Economics (ECON) apart from for home-assignments, where there are small differences in intervals.

<sup>1</sup> There is no payment for blank assignments and students not showing up at the written exams.

<sup>2</sup> The term *home assignment* covers all written tests not given on site, incl. topics, project reports, seminar reports and trainee reports.

<sup>3</sup> The length of the written examination appears from the relevant [course catalogue](#). E.g. the norm for a 6 hour written examination is 0.75 hours per student (0.125 x 6).

<sup>4</sup> Payment is received for all students showing up. For students not showing up, **half the norm** is paid. For each examination day, however, no matter the number of students, salary for **at least 1 hour** is paid.

<sup>5</sup> The chairman is also paid as a member of the appeals board.

<sup>6</sup> Should the appeals board decide to make a re-evaluation, the payment for this also includes the members of the appeals board. They are also paid as members of the appeals board.